



# Waiting List

Boutique Bubs Early Education & Kindergarten

### YOUR CHILD'S DETAILS *(Please complete one form per child)*

Surname: ..... First Name: .....

Middle Name: ..... Other/Former names: .....

Home Address: ..... Postcode: .....

Home Phone No: ..... Mobile no.: .....

Male / Female D.O.B: ..... Country of Birth: .....

Primary Language(s) spoken at home: .....

Ethnic/Cultural background: .....

### DAYS REQUIRED

Please indicate which days your child is to be enrolled:

Monday  Tuesday  Wednesday  Thursday  Friday

Preferred commencement date: .....

### ENROLMENT DEPOSIT

Has a \$100 (non-refundable) enrolment deposit been paid?  Yes  No

**If yes** - please advise deposit balance received and entered into Qikkids: \$.....

**If no** - please complete credit card details below (please note your credit card will be processed for the deposit amount upon availability and receipt of this form to secure your child's place at the Centre).

Bankcard  Visa  Mastercard

Amount \$.....

Card No.: \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_ Expiry date: .....

Card Holder's Name: .....

Card Holder's Signature: ..... Date: .....

Does any funding apply to the family/child (for example, Special CCB, JFA, JET, AMEP, etc)

If yes, please provide details:

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**CHILD INFORMATION**

Does your child have a developmental delay or special needs including intellectual, sensory or physical impairment?

No  Yes  (please tick)

If yes, please provide details:

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Please list any other agencies (for example: Early Intervention, Speech Therapy, Health Services, Psychologist, Pediatrician, etc) your child is planning and scheduled to see, currently involved with, or supporting your child/family:

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Does your child have any dietary restrictions? No  Yes  (please tick)

Anaphylaxis: Has your child been diagnosed as at risk of anaphylaxis? No  Yes  (please tick)

If yes, the following restrictions apply:

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Court Orders relating to the child and guardians - Are there any Court Orders relating to the powers and responsibilities of the parents in relation to the child or access to the child or Court Orders against guardians? If yes, please attach a copy of the Court Order to the waiting list and provide a summary of the matter below.

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**GUARDIAN / PARENT DETAILS*****Guardian/Parent 1***

Surname: ..... First Name: .....

Other/ Former names: .....

Relationship to child (*please circle*): Mother Father Other .....

Home Address: ..... Postcode: .....

Are you currently: Working  Seeking work  Unemployed  Studying Contact phone numbers: *Please also circle the best phone number for us to use*

Home: ..... Work: ..... Ext ..... Mobile: .....

Occupation: ..... Work Days: Mon Tue Wed Thu Fri

Name of employer: .....

Work address: .....

e-mail addresses: Work: ..... Home: .....

Language(s) spoken: .....

***Guardian/Parent 2***

Surname: ..... First Name: .....

Other/ Former names: .....

Relationship to child (*please circle*): Mother Father Other .....

Home Address: ..... Postcode: .....

Are you currently: Working  Seeking work  Unemployed  Studying Contact phone numbers: *Please also circle the best phone number for us to use*

Home: ..... Work: ..... Ext ..... Mobile: .....

Occupation: ..... Work Days: Mon Tue Wed Thu Fri

Name of Employer: .....

Work address: .....

e-mail addresses: Work: ..... Home: .....

Language(s) spoken: .....

## DECLARATION AND CONSENT

I, ..... (Print full name)

a person with lawful authority\* of the child referred to in this waiting list form:

- declare that the information in this waiting list form is true and correct and undertake to immediately inform the Centre in the event of any change to this information (providing misleading and false information will result in immediate cancellation of my child's place within the service);
- will understand the information provided in the information pack and agree to abide by that information if enrolment is accepted;
- will agree to abide by the Centre Policies and Procedures if enrolment is accepted; and
- understands that my child care fees are required to be paid in advance using Ezi-debit payment method and failure to do so will result in the cancellation of my child's place within the service.

Parent Signature: ..... Date:.....

### *\*Lawful Authority*

#### *Parents*

*All parents have powers and responsibilities in relation to their children that can only be changed by a court order. The Children's Services Regulations 2009 refer to these powers and responsibilities as "lawful authority". It is not affected by the relationship between the parents, such as whether or not they have lived together or are married. A court order, such as under the Family Law Act, may take away the authority of a parent to do something, or may give it to another person.*

#### *Guardians*

*A guardian of a child also has lawful authority. A legal guardian is given lawful authority by a court order. The definition of "guardian" under the Children's Services Act 1996 also covers situations where a child does not live with his or her parents and there are no court orders. In these cases, the guardian is the person the child lived with who has day-to-day care and control of the child.*

### OFFICE USE ONLY - Follow-up Communications Record

Date	Person Called	Comments / Start Date / If still requiring care?